



UNITED STATES MARINE CORPS

RECRUITING STATION COLUMBIA
9600 TWO NOTCH RD, SUITE 17
COLUMBIA, SOUTH CAROLINA 29223

6 Aug 15

Dear Sir or Ma'am,

On behalf of the United States Marine Corps, I would like to extend a personal invitation for you to attend our next Marine Corps Educator's Workshop scheduled for March 1-4, 2016. The workshop is designed to do more than any brochure about the Marine Corps. This annual event allows educators to see firsthand how Marines are made and what they stand for. We invite educators from high schools and community colleges in our area to witness the training young men and women go through and the transformation that takes place during 13 weeks of Recruit Training.

During the four-day workshop, you will have the opportunity to interact with Marine Corps Drill Instructors, in addition to recruits from your local communities. You will have every question answered with complete candor, and most importantly, you will obtain the information needed to help you and your students make an informed decision about their future.

The Marine Corps will cover your transportation, meals, and lodging, and our recruiting staff will assist you in coordinating your travel arrangements. Educators who attend the workshop are also able to receive 11.5 continuing education credits.

We recommend that you visit the official Marine Corps Recruiting Station Columbia Facebook page at www.facebook.com/rscolumbia to see photos and comments from our last workshop.

Please take a moment to confirm if you desire to attend. I have included the necessary application forms for attendance. Thank you for your time, and please let me know if you have any questions or concerns.

Semper Fidelis,

C. C. Nash
Major USMC
Commanding Officer

Frequently Asked Questions about the Educator's Workshop

Q: What is an Educators' Workshop?

A: The Educators' Workshop is an annual awareness program geared toward informing high school and community college educators and media representatives about the making of a U.S. Marine.

Q: How much does it cost me to attend?

A: The Educator's Workshop is an all expense paid four-day trip to Parris Island, SC sponsored by the Public Affairs Office of the Sixth Marine Corps District. Educators are transported to Parris Island by bus or airplane, depending on location.

Q: What are the accommodations provided?

A: Educators are paired together and spend each evening, Tuesday through Friday, at the Holiday Inn Beaufort located off Hwy 21 in downtown Beaufort, SC.

Q: How do I know when the workshop is available for my state?

A: Workshops are scheduled annually for each Recruiting Station within the Sixth Marine Corps District. Your schedule will be based upon your cities distance from the city each RS is located. An RS is located in the following cities: Atlanta, Ga., Baton Rouge, La., Columbia, S.C, Ft. Lauderdale, Fla., Jacksonville, Fla., Montgomery, Ala., Nashville, Tenn. and Orlando, Fla. Contact the Marketing and Public Affairs Marine in your area for a list of dates.

Q: Is this week just a tour of the Marine Corps Base?

A: Not at all. Educators will have the opportunity to speak with recruits and see how recruit training affects different people from different parts of the country. In addition, guests can experience a recruit's introduction to a drill instructor, Marine Corps Martial Arts and Marksmanship training among other hands-on training opportunities.

Q: What should I pack to wear?

A: Pack so that you are comfortable. Educators are often marched in a platoon by the drill instructors from one location to the other. Also, Educators will have the opportunity to experience events for themselves such as the obstacle course, firing live rounds on the rifle range, and sparring with instructors during the martial arts exercise. During the evenings, you will be taken out to a sit down dinner with Marines either aboard the Marine Corps Recruit Depot, Marine Corps Air Station, or out in town so bring appropriate civilian attire.

Q: What is meant by appropriate civilian attire?

A: Business casual. Please be aware that the temperature in Beaufort fluctuates, even during the winter and spring months. It has the potential to be unseasonably warm on day one and cold and rainy on day to. A light jacket or coat may be needed. Insects also tend to be a problem since we are located in the marshy low country of South Carolina.

Q: How many Continuing Education Credits can I earn?

A: You will have the opportunity to earn 12 – 15 CEUs during the workshop. Please check with your state's Department of Education to find out which credits are applicable to your yearly accreditation. Subjects covered during the workshop are as follows:

Marine Corps History	2 Hours
Marine Corps Occupational Opportunities	1 Hour
Recruit Training Techniques	2 Hours
Physical Training and Conditioning Instruction	1 Hour
Marine Corps Drill and Ceremonies	2 Hours
Weapons Safety and Marksmanship	1 Hour
Basic Warrior Training/Crucible	2 ½ Hours

Marine Corps Educators Workshop Biographical Questionnaire



This form is not an invitation. It is used in the selection process for choosing candidates to attend the Marine Corps' Educators Workshop in Quantico, Virginia from (Dates your OSO is attending Workshop) Submitting this form declares your interest in the workshop and provides information required to qualify you for attendance. You will be contacted regarding your status at least 45 days before the start of the workshop.

PLEASE PRINT LEGIBLY

Name: _____ MR.
| MRS. | MISS | DR.
(Last) (First) (MI)

Complete Home Mailing Address: (all future correspondence will be sent to this address)

(Street Address) (City) (State) (ZIP)

Home Phone: _____ Work

Phone: _____

Cell Phone: _____ E-Mail

Address: _____

Date and Place of

Birth: _____

Name of School (or
Organization): _____
(City) (State)

Position / Job
Description: _____

Civic / Professional / Other Group

Affiliations: _____

Facebook Screenname: _____

Closest Airport: _____

Hotel Accommodations provided are double occupancy. (Exceptions for medical reasons may be granted.)

Person you would like to share room

with: _____

Special Instructions / Additional

Info: _____

Applicants must meet the following qualifications:

- Full-time High School (9-12) or Post Secondary Educator (includes teachers, professors, counselors, principals, superintendents, coaches) or Influential Community Members (includes governors, legislators, mayors, school board leadership) or People with Ties to Teenagers and Young Adults (includes youth group leaders, after-school volunteer programs coordinators, etc.)
- Is physically able to participate (workshop includes some periods of extended walking and standing)
- Has never attended a Marine Corps Educators Workshop
- Has not served in the Marine Corps since 1996 (If veteran of other service, list branch w/years of service_____)

1. Have you ever served in the military? If so, which branch, how long have you served, and what was your last year of active duty service?

2. Do you have any relatives that have served in the military? If so, which branch, how long did they serve, and what was their last year of active duty service?

Privacy Act Statement: (Ref: SecNav Instruction 5720.44A) This form is used exclusively to obtain information required to adequately manage the Marine Corps' Educators Workshop Program. Information will not be released to any parties outside of the U.S. Marine Corps. Disclosure is voluntary. However, if the information is not furnished, the applicant cannot be considered eligible to participate in the Educators Workshop. If selected, further information, such as emergency contact data and Social Security number, will be required to attend workshop.

3. Do you have any children that have served in the military? If so, which branch, how long did they serve, and what was their last year of active duty service?

4. Do you consider your knowledge of the military to be

a. Very good b. Average c. Minimal

5. Have you ever attended an Educators Workshop in the past? If so, when?

Release and Hold Harmless Agreement



In consideration of _____ (names of participant) being allowed to participate in any way with activities required to _____ (specify activity, i.e. obstacle course at the Marine Corps Recruit Depot, Parris Island, South Carolina), on _____ (date), the undersigned agree to the following:

1. That prior to participating, I agree to inspect the facilities and equipment to be used, and if I believe that anything is unsafe, I will advise the United States Marine Corps of such condition and refuse to participate.

2. That I acknowledge and fully understand that each participant will be engaging in activities that are known to involve risk of serious injury, including permanent disability and death, and severe social and economic losses, which might result not only from our own actions, inaction or negligence, but the actions, inactions or negligence of others, the rules of play, or the conditions of the premises or any of the equipment used. Further, that there may be other risks not known to us or not reasonably foreseeable at this time.

3. That I assume all risks and accept all responsibility for any damages following such injury, permanent disability or death that might result to myself.

4. That I intend to be legally bound, and do hereby release, waive, discharge and covenant not to sue the United States Navy, United States Marine Corps, its administrators, officers, directors, agents, coaches, teachers, instructors, or other employees or volunteers of the organization, or to the owners and leasers of the premises used to conduct the event, all of which hereafter are referred to as the "releases", from any and all liability to each of the undersigned, his or her heirs, and next of kin for any claims, demands, losses or damages on account of any injury, including death and permanent or partial disability or damage to property, caused or alleged to be caused in whole or in part by the negligence of the releases or otherwise in connection with and/or arising out of my travel to participation in, and return from the event. I understand that in transporting me, the United States Government is not acting as a common carrier for hire and does not bear the liabilities attached to that status.

5. That I agree to indemnify and hold harmless the Department of the Navy, the U.S. Marine Corps, its administrators, officers, directors, agents, teachers, instructors, or other employees or volunteers, or owners or leasers of the premises used to conduct

the class against all civil actions or claims for loss or damage to my property or the injury, death, disease, or disability to the undersigned that is caused or alleged to have been caused in whole or in part from any act having any connection with and/or arising out of my participation in the class.

6. That should I sustain injury or illness while participating in the activities described above, I hereby authorize any emergency first aid, medication or surgery deemed necessary by licensed medical personnel. I give my permission for the attending medical personnel to execute on my behalf any necessary medical documents or permission forms and to act in my behalf if I am not able to do so.

7. That, I understand the United States Navy will not provide medical care (except on an emergency basis) for any injuries or disease occurring during the activities described above. I certify that I have sufficient medical insurance coverage to pay for any medical treatment should an injury occur. I agree to reimburse the government for any medical care provided.

8. I certify that I am not currently under a physician's care, am in good health, and have no reason to believe that I am not physically capable of safely participating in the activities described above.

I, THE UNDERSIGNED HAVE READ THE ABOVE RELEASE AND HOLD HARMLESS AGREEMENT, AND UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS AND MADE CERTAIN IMPORTANT GUARENTEES BY SIGNING IT AND HEREBY SIGN IT VOLUNTARILY.

Signature of Participant
Date

Witness

Date

In the event that I am injured and cannot be resuscitated, herein below is listed an emergency contact name and telephone number and I do hereby authorize the United Sates Navy to release any and all information on my injury and/or death.

Emergency contact and telephone
number_____

Marine Corps Educators Workshop

Liability Release Form



TRANSPORTATION AGREEMENT NEXT OF KIN RECORD MEDICAL INFORMATION PARTICIPATION RELEASE

Date: _____
Organization: _____
Full Name: _____
Title: _____
Permanent Address: _____

In consideration of receiving free transportation from the United States Marine Corps, by commercial bus to Parris Island, South Carolina, and return, including such other transportation by this and other means that may be reasonably required, commencing on or about **1 MARCH 2016** and ending on or about **4 MARCH 2016**, I hereby release the United States Government, including all its subdivisions, officers, military personnel, employees and agents from all liability for any personal injuries or death which may result from this transportation, whether caused by negligence or otherwise. I understand that in transporting me, the United States Government is not acting as a common carrier for hire and does not bear the liabilities attached to that status. I acknowledge that I voluntarily accept such transportation and that I am under no compulsion to do so. I understand that by accepting such transportation, I incur no obligation towards the United States Government, except imposed by this release. I agree that release not only binds myself, but also my family, heirs, assigns, administrators and executors.

Signature: _____

Witness: _____

Appendix E

Name and address of person to be notified in case of emergency:

Name: _____

Phone: _____

Relationship: _____

Address: _____

Medications, Physical Limitations or Illnesses:

I have been briefed on the 'Yellow Footprints' drill and was given the opportunity to decline participation, and I

_____ Choose to participate
(initials)

_____ Choose not to participate.
(initials)

(ONLY INITIAL ONE).

USMC Image/Voice/Likeness Release Form

Introduction: The Eastern Recruiting Region (ERR) is hosting an Educator Workshop (hereafter 'Workshop') held aboard Marine Corps Recruit Depot Parris Island (MCRD PI) on 1-4 March 2016 to serve its community relations mission of shaping positive attitudes and public awareness of Marine Corps opportunities among influential civilian educators in the Eastern Recruiting Region. These civilian educators include: teachers, coaches, local community leaders, and local media. The participants observe the Crucible, participate in the confidence course, observe pool training and other various recruit training events, observe morning colors and graduation, visit Marine Corps Air Station Beaufort, and have lunch with recruits and permanent personnel aboard MCRD PI. During the course of these visits, the image, likeness, or voice of the participants will be captured on digital media for the purpose of recording the visit and producing U.S. Government materials to aid the recruiting mission.

Grant of Rights:

1. I hereby grant an irrevocable, worldwide, no-cost permission to the United States Marine Corps (hereafter 'USMC'), in consideration of my attendance and/or participation in the Workshop, to use my recorded likeness/photograph, name, voice, and/or statements related to my participation in the Workshop (hereafter 'Image Content'), without payment or any other consideration by the USMC.
2. I understand that my Image Content may be edited, copied, exhibited, published, distributed, or used by or for the USMC for any USMC purpose.
3. I further confirm that no further approval shall be required from me (or from my parent or legal guardian) for any use by the USMC of the Image Content pursuant to this release.
4. My Image Content may be used in, in whole or in part, but is not limited to, the following formats: (1) recruiting, promotional, or educational presentations; (2) recruiting, promotional, or educational physical materials, including, but not limited to: pamphlets, flyers, or magazines; (3) recruiting, promotional, or educational materials or media contained on Internet/Intranet webpages; or, (4) within the Department of Defense for public affairs/recruiting purposes.
5. By signing this form, I acknowledge that I have completely read and fully understand the above release and agree to be bound thereby. I hereby release any and all claims against the United States Marine Corps or any of its agents from utilizing my Image Content for the purposes contained in this document.
6. I hereby certify that I am at least eighteen (18) years of age, or that I am the parent or legal guardian of the minor participant listed below, and have the full right to contract in my own name, or in the name of the participant minor with respect to the matters stated above; that any statements that I, or the minor participant, made relating to the USMC in the Image Content are my, or my minor participant's, own statements and accurately reflect the opinions of the speaker; and, that there are no conflicting advertising or promotional commitments that would cause the undersigned to be unable to enter into and grant the rights specified by this Release, which the undersigned hereby makes binding on their heirs, next of kin, and personal representatives.

Full Name _____

Signature _____ Date _____

If this release is obtained from a participant under the age of 18, then the printed name and signature of that participant's parent or legal guardian is required.

Full Name (printed): _____

Parent's Signature _____ Date _____



Marine Corps Recruiting Command Educators and Key Leaders Workshop



Statement of Understanding

I, _____ (Printed full name), on my own behalf, in consideration and for the purpose of participation in the Educators' and Key Leaders' Workshop to be held aboard Marine Corps Recruit Depot Parris Island, South Carolina, understand the Marine Corps will pay for my travel, lodging and per diem in order to attend.

I further agree that no other expenses are covered, for example; salary, substitute teachers, etc., and will not be reimbursed.

Signature/Date _____

Signature of Witness/Date _____

Signature of Witness/Date _____